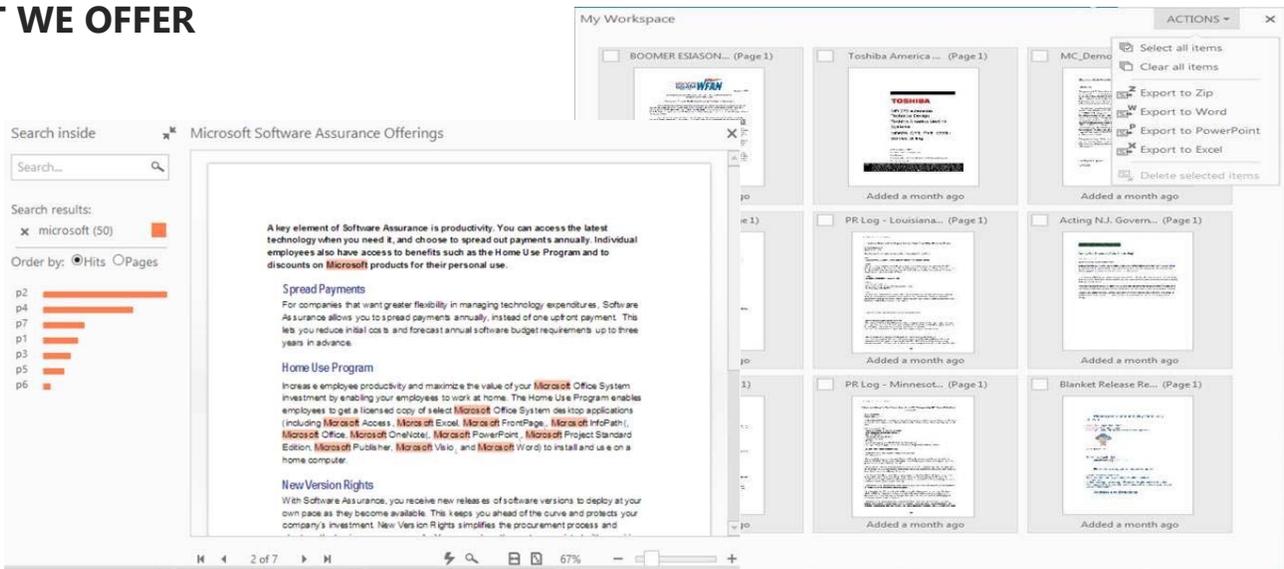


# Use Smart Previews to Quickly Find and Re-use Content Regardless of Format or Where It Resides (within or outside of O365)

Our Smart Previews software boosts productivity, helping users across all industries quickly find needed information by exploring inside documents and attachments, identifying content for re-use and automatically assembling it into new documents, saving ample time and turning search into action.

## WHAT WE OFFER



Imagine a single search from O365 that not only finds the document you are looking for, and also finds the relevant content within the document without you needing to download it, open it and search again. BA Insight Smart Previews does just that and more.

Smart Previews starts the user at the most relevant page. Each page is fully hit highlighted, using color coding for different terms. Users can search inside or navigate using a dynamic hit-map to rapidly evaluate content for relevance and locate information inside documents. Search results can be saved to the Smart Previews workspace and pages can be tagged for reference and future work. Users can arrange, share, and export selections from their workspace.

From the workspace, users can perform content assembly and create composite documents. For example, they can create Word documents using search-derived content while preserving images and native formatting and maintaining references to the original source content, saving a great deal of time and eliminating cut-and-paste work.

Available formats include MS Office documents, .pdf, email, images (.gif, .png, .tiff, .bmp), .zip, .html and .htm, .rtf and .txt. It supports all SharePoint configurations across Office 365 and SharePoint 2016.

## WHAT OUR CUSTOMERS ARE SAYING

“Our users simply cannot function without Smart Previews. The ability to preview documents in their entirety, no matter where they are located, is a huge time savings that has enabled us to improve the quality of our work.”

– Director of Enterprise Solutions, Large Manufacturing Company

## LEARN MORE

Visit <http://bainsight.com/smart-previews> or contact us at [sales@BAinsight.com](mailto:sales@BAinsight.com)



## KEY USE CASES

### **BUSINESS-CLASS EMAIL**

Gain large, 50GB mailboxes with your own custom domain that can send messages up to 25MB in size, with contacts, shared calendars, and spam and malware protection. Available on PC, Mac, Windows Phone, iPhone, Android, and more.

### **CLOUD STORAGE**

Get 1TB to store, back up, and share files, accessible from almost any device, and even offline.

### **MEET ONLINE**

Hold scheduled or ad hoc online meetings for up to 250 participants, with screen sharing, audio and video, virtual whiteboards, polls, and shared notes. Anyone can participate through any HTML5 browser.

### **COLLABORATE, CHAT PRIVATELY**

Set up a social network that helps your company stay connected, share information across teams, and make faster, more informed decisions.

### **SAVE YOUR COMPANY MONEY**

Office 365 is available as a simple monthly subscription. Avoid large up-front costs for new software while moving the cost of IT from capital to operating expense. And without on-premises servers to run email, websites, and document storage, you can reduce energy costs and save by no longer purchasing new server hardware.

### **SCALE YOUR BUSINESS QUICKLY AND FLEXIBLY**

Office 365 grows with you on the Microsoft Azure cloud. Adding a new user is as simple as buying an additional license, which allows access to business critical technology on up to five PCs/Macs and five mobile devices. Office 365 provides many plans to fit the right capability needs and price points for each user in your organization.

### **TECHNICAL SUPPORT**

Your Office 365 subscription comes with 24/7 support from a global network of experts, with 1-hour response for critical, service-impacting events.

### **FINANCIALLY BACKED SLA**

Get peace of mind knowing your services are available when you need them with a financially backed, 99.9% uptime service level agreement.

### **SIMPLIFIED IT MANAGEMENT**

Reduce headaches by reducing your IT infrastructure. Content lives safely in globally distributed data centers with continuous backup and disaster recovery abilities.

**Learn more:** [www.office365.com](http://www.office365.com)

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